To view details for courses you are instructing:

1. **Click the "Instructor Work Overview" link on the left side menu.**
   Instructors Work Center Page appears.

2. **Click the "Next Four Weeks" link or "Next Three Months" link.**
   A list of your courses appears.

3. **Click the box next to course title you want to view.**
   The course row is highlighted in orange.
   The "Display", "Print Sign-In Roster" and "Export" buttons are active.

4. **Click the "Display" button.**
   Details specific to the course appear and are organized by tabs.

5. **Click the different tabs to view various information related to the course.**

Please contact your agency training officer for assistance.