***Please distribute this alert to any users within your agency who are responsible for pay increase information.***

**Management and Standard Pay Schedule Merger**

* Information regarding the merger of the Management and Standard Pay Schedules.

[Personnel Administration Alert 2016-08](http://www.hrm.oa.pa.gov/_layouts/download.aspx?SourceUrl=http://www.hrm.oa.pa.gov/Alerts-and-Transactions/Documents/Pers%20Admin%20Alerts/PA_Alert_2016_08_%20Oct_2016_Mgmt_Pay_Increases.docx) detailed the 10/01/16 management pay increases and noted that in an effort to minimize the processing of pay freeze/remove pay freeze actions for union employees on the ST pay scale, the transactions to place MA employees on the ST Pay Schedule would be delayed until the AFSCME contract was signed.

A side letter between the commonwealth and AFSCME authorized the 10/01/16 general pay increase for AFSCME employees to be processed prior to the signing of the contract. Since that mass pay increase processing has been completed, the Pay Scale Group change mass processing to place employees on the Management (MA) Pay Schedule onto the Standard (ST) Pay Schedule occurred on Friday, October 14.

In accordance with Executive Board Resolution CN-16-007, employees on the MA Pay Schedule were to be placed onto the ST Pay Schedule at their current Pay Scale Group and Level effective 10/01/16. For example, an employee at Pay Scale Group MA08, Level 03 was transitioned to Pay Scale Group ST08, Level 03.

**Questions?**
If you have any questions regarding Management and Standard Pay Schedule Merger, please submit an [**HR help desk ticket**](http://oaiss.state.pa.us/HR-Pay_Help_Desk/) in the personnel administration category. You may al/so call the HR Service Center, Agency Services & Operations Division at 877.242.6007.