

Below is a listing of time evaluation messages that may appear in transaction *Y\_DC1\_32000670, Time Evaluation Messages Display*. Some messages are the result of absence and attendance entry errors and others are warning messages alerting users to review records to ensure accuracy. All messages should be reviewed to be certain there are no pay errors.

**Do not mark a message as reviewed until you are certain the record is correct.**

- Error messages notated with an asterisk (\*) on the list below cannot be marked as reviewed and require corrective action.
- Red error messages indicate an error is preventing the employee from processing through payroll. These hard payroll errors must be corrected, or the employee will not be paid.

Time evaluation messages that have been marked as reviewed may regenerate if time evaluation is run to a date in the past.

MESSAGE CODE	MESSAGE TEXT	MESSAGE DESCRIPTION	NO LONGER USED
94	RT hours on Holiday, Check Q25	<b>LCB Only</b> – EEs hired on or after 10/11/16 are not entitled to retain holiday quota for working on MLK, Memorial Day, Independence Day and Veterans Day.	
A1	LWOP before holiday-Chk Hol Quota	EE was on LWOP the day before a holiday. Check to see if EE is entitled to the holiday pay. If EE is not entitled to the holiday pay, delete the Holiday (H) absence and enter HO or other appropriate LWOP code.	
A2	LWOP after holiday-Chk Hol Quota	EE was on LWOP the day after a holiday. Check to see if EE is entitled to the holiday pay. If EE is not entitled to the holiday pay, delete the Holiday (H) absence and enter HO or other appropriate LWOP code.	
A3*	Paid Hrs Auto-Adjusted for TMS 7or9	Hours were filled or reduced automatically to ensure payment of planned hours. Review entries for the entire pay period to determine discrepancy. NOTE: If unresolved, these errors become A6 – HARD PAYROLL ERRORS upon EE’s separation or transfer to TMS 1.	
A4	Wkly Wrk Hours are 0 for Q-Pos Emp	A Quasi-Positive EE’s weekly working hours from the work schedule (IT0007) are zero. As such, the quasi-positive fill rule cannot be performed because it does not know how many hours EE is guaranteed.	
A5*	Auto-adj bucket is >=2 or <=2 days	Generated after the total of an EE’s A3 message hours exceeds two days.	
A6*	Auto-adj bal must be paid or recvrd	<b>HARD PAYROLL ERROR</b> EE has an unresolved A3, A7 or A8 error(s) and has separated or changed to TMS 1.	

MESSAGE CODE	MESSAGE TEXT	MESSAGE DESCRIPTION	NO LONGER USED
A7*	Daily Autofill occurred	<b>DOT Only</b> - A7 errors function like an A3/A6 error. NOTE: If unresolved, these errors become A6 – HARD PAYROLL ERRORS upon EE’s separation or transfer to TMS 1. (FTE Alert 2011-08)	
A8*	Weekly Autofill occurred	<b>DOT Only</b> - A8 errors function like an A3/A6 error. NOTE: If unresolved, these errors become A6 – HARD PAYROLL ERRORS upon EE’s separation or transfer to TMS 1. (FTE Alert 2011-08)	
B1	FMLA Before Holiday – Ck Hol Code	FMLA leave entered before a holiday. If the FMLA leave is unpaid EE may not be eligible for the holiday pay. FMLA specialist will ensure appropriate holiday coding.	
B2	FMLA After Holiday – Ck Hol Code	FMLA Leave entered after a holiday. If the FMLA leave is unpaid EE may not be eligible for the holiday pay. FMLA specialist will ensure appropriate holiday coding.	
B3	Third CN absence	<b>(H1 BU only)</b> Message generates upon the 3 <sup>rd</sup> occurrence of CNF/CNU in the leave calendar year and warns Timekeeper/Time Advisor to review the number of non-scheduled absences. If appropriate, send letter to notify EE of the potential loss of contractual rights. (Time Alert 2009-5 Revised)	
B4	Change CN to C4	<b>(H1 BU only)</b> Message generates upon the 4 <sup>th</sup> occurrence of CNF/CNU in the leave calendar year or if there was a C4F/C4U absence previously coded in the leave calendar year. Warns Timekeeper/Time Advisor that a change from CNF/CNU to C4F/CRU may be required. (Time Alert 2009-5 Revised)	
B5	Check OT Cal/Anticipation	<b>(H1 BU only)</b> Message generates upon the 1 <sup>st</sup> occurrence of C4F/C4U and again for each subsequent CP, CNF, CNU or YC absence in the leave calendar year. Warns Timekeeper/Time Advisor that EE has had 4 CNF/CNU occurrences and EE is not permitted to anticipated combined leave unless approved by management and/or this leave does not count as hours worked for the purpose of computing overtime. (Time Alert 2009-5 Revised)	

MESSAGE CODE	MESSAGE TEXT	MESSAGE DESCRIPTION	NO LONGER USED
CT	LSC1 reporting CT. Verify Results	<b>LCB Only</b> – Ensure accuracy of payment results for call time.	
F0	Use RT instead of T1, T2 and T3	Non-FTE EE coded with overtime (T1, T2, etc) on CATS and retroactively changed to FTE on IT0007.	
F2	Emp NOT OT Eligib – Extra Hours Ignored	<b>FTE Only</b> - Generates when an EE who is not eligible for OT enters time on an OFF day.	
F9	EE exhausted 5 Yr Military LWOP Ent	EE has exhausted the 5 years of unpaid military leave entitlement. <b>TIME ADVISORS OF AGENCIES SUPPORTED BY HR SERVICE CENTER SHOULD NOT MARK THIS MESSAGE AS REVIEWED.</b> (Time Alert 2013-21)	
H0	6 wks of 5r Mil LWOP Remaining	Warning message that EE is close to exhausting the 5 years of unpaid military leave entitlement. Communication with EE required. <b>TIME ADVISORS OF AGENCIES SUPPORTED BY THE HR SERVICE CENTER SHOULD NOT MARK THIS MESSAGE AS REVIEWED.</b> (Time Alert 2013-21)	
H1	Missing some/all Hol Hrs on Holiday	The holiday absence is either missing or incomplete on a holiday. This will only be generated for EEs on a 5-day work schedule. 24/7 operations will not be affected.	
H2	> 5 months nonstop SL – contact BCPO	EE has greater than 5 months of continuous paid sick leave, paid FMLA leave or paid injury leave. The payroll office must be notified to take the appropriate action. (Time Alert 2015-15)	
H3	Emp not paid for AWS Off day	No RT hours were generated on EE's AWS Off Day because EE did not have enough "credited hours" from other workdays. This message may also generate because of an uncorrected AWS bucket issue involving Time Type 5160.	
H4	Emp has Apprv Comb Leave – Run Prgm	This message generates after a vacation selection period to indicate EE's vacation selection has been approved. The time advisor should run the program to update leave types.	
H5	Emp has Apprv Annual Leave, Run Prgm	This message generates after a vacation selection period to indicate EE's vacation selection has been approved. The time advisor should run the program to update leave types.	

MESSAGE CODE	MESSAGE TEXT	MESSAGE DESCRIPTION	NO LONGER USED
H6	Reset Tax stat, Retrn frm cont sk lv	EE's tax status should be changed back to taxable if it had previously been changed to non-taxable. The payroll office must be notified to take the appropriate action.	
H7	Replace Call Off Time w/Leave Type	EE has absence type COFF in their records. Replace this with the appropriate leave type.	
H8	Emp on AWS has LWOP hrs in the pp	An EE on an AWS has LWOP hours in the pay period. Address whether EE should be removed from the AWS schedule.	
H9	Chng hrs on SDO to T1	<b>DOT Only</b> - If an EE received double time for working two days in a row but during the week did not work a scheduled day, the double time must be changed to the appropriate OT code by the timekeeper	
HA	Emps Sick LWOP Quota is near zero	EE's Sick LWOP Quota, which is used to monitor FMLA, is near zero.	
HB	Emps Parental LWOP Quota is near 0	EE's Parental LWOP Quota, which is used to monitor FMLA, is near zero.	
HC	Emps Fam Care LWOP Quota is near 0	EE's Family Care LWOP Quota, which is used to monitor FMLA, is near zero.	
HD	T1, T2 hrs added as RT for time type	<b>DOT Only</b> - An EE did not meet their planned working time for RT hours for the week. T1 and/or T2 were used to fill the "buckets" for the week for Leave Service Credit, Seniority, etc in place of the RT	
HE	Entry before 3 am chngd to prev day	<b>LCB Only</b> - If an attendance is entered (i.e. Call Time or Overtime) that starts between midnight and 2:59 am inclusive, the system automatically flags the time as belonging to the previous day. This may not be correct and will need to be updated by the timekeeper.	
HF	Call Time attend invalid, deleted	Code CT (Call Time) is only used for EEs on full time evaluation. If any other EE uses CT, the system will delete the attendance and notify the timekeeper.	
HG	Mgr has OT by <37.5 hrs in week	<b>LCB Only</b> - The manager has OT for work on a Sunday but has less than 37.5 straight time hours paid during the rest of the week. If the Sunday time should not be paid at time and one-half change the entry to T1 time.	X
HH	Absence hours > scheduled hours	EE's absence hours for the day are greater than their planned working time.	

MESSAGE CODE	MESSAGE TEXT	MESSAGE DESCRIPTION	NO LONGER USED
HJ	Emp may need OT hours for the day	Generates if EE's paid absence hours plus WBR1, CLE1, RT and HC hours are greater than the planned hours.	
HK	Hrs added to "fill" total up to 75	<b>LCB Only</b> – 11-day/9-day rule when an EE works less than 75 hours in the pay period (excluding T2 time)	X
HL	Hrs subtracted to reduce total to 75	<b>LCB Only</b> – 11-day/9-day rule when an EE works more than 75 hours in the pay period (excluding T2 time)	X
HN	RT hours entered on a Holiday	<b>LCB Only</b> – RT hours entered on a holiday. Verify accuracy of POS system entry	
HO	Call Time Entry may need correcting	<b>LCB Only</b> – POS interface splits call time entries that cross 4:00 am in SAP resulting in entries processed on two different days. The timekeeper should go to CATS and extend the entry that starts before 4:00 am and delete the entry that starts at 4:00 am.	
HP	RT + Abs Hrs < Pay Period Plan Hrs	The working hours and absence hours are less than the planned hours for the pay period. The timekeeper should review EE's time entries to ensure accuracy.	
HQ*	RT + Abs Hrs > Pay Period Plan Hrs	The working hours and absence hours are greater than the planned hours for the pay period. The timekeeper should review EE's time entries to ensure accuracy.	
HR	Not enough RT Hrs to convert to T1	<b>DOT Only</b> - This code generates when an EE's total RT Base hours are over 37.50 and some hours should be converted to T1, but EE does not have enough RT hours to convert to T1. This would be a very unusual situation and probably is the result of incorrect data entry. This situation could occur if 40 hours of absence was entered and no RT hours were entered for the week.	
HS	<37.5 RT Base Hrs for the week	<b>DOT Only</b> - This is an information message indicating EE has less than 37.5 RT Base hours for the week. EE's record should be validated to ensure that this is correct.	
HT	Possible Schd error may cause OT	<b>LCB Only</b> – Review hours for the week and correct overtime if necessary.	
HU	Hours Worked & Paid Leave > 8 Hours	<b>LCB Only</b> – Review hours for the day and reduce absence to lessen the number of OT hours for the week if necessary.	

MESSAGE CODE	MESSAGE TEXT	MESSAGE DESCRIPTION	NO LONGER USED
HV	< 4 hrs activity reprtd for the day	<b>For LCB part-time EEs</b> – Provides a warning when an EE has less than 4 hours of activity for a day.	
HW	CLE1 hours changed to RT hours	<b>LCB Only</b> – Indicates when CLE1 hours are changed to RT. This lets the timekeeper know that comp leave was requested when it should not have been requested.	X
HX	Not eligible to earn/use COMP Time	<b>LCB Only</b> – Indicates when an EE not eligible for comp time has entered a request for comp time.	X
HY	Call Time Deleted, Emp Ineligibile	<b>LCB Only</b> – Indicates when Call Time was entered for an EE not eligible for Call Time. The system does not process the Call Time.	X
HZ	Six "Code 11's" in one work week	<b>LCB Only</b> – LCB store EE has six "Code 11s" which are considered to be scheduled days.	
I1	Hrs on SDO & less than 4 "Code 11's"	<b>For LCB Bottlepick Locations</b> – EE has hours on an SDO and less than 4 "Code 11's" in the week.	X
IA	Hrs on SDO & less than 5 "Code 11's"	<b>LCB Only</b> – LCB store EE has hours on an SDO and less than 5 "Code 11's" in the week	
IB	>4 Scheduled Days in Bottlepick	<b>For LCB Bottlepick Locations</b> – EE has greater than 4 scheduled days in a week.	X
IC	Other than Code 44 on a Sunday	LCB store EE has a time entry other than a "Code 44" on a Sunday.	
ID	Hours worked + paid leave > 9.5 hrs	<b>For LCB Bottlepick Locations</b> – EE has hours worked plus paid leave greater than 9.5 hours	X
IE	Abs entry overlaps with Att Entry	Used for all agencies. This message indicates that an absence entry overlaps with an attendance entry. The time entry should be reviewed by the timekeeper to determine what correction is necessary.	
IG	Ck hrs Entered during AWS Plan Hrs	Additional time is entered during EE's AWS planned working times using any of the following codes: CLE1-5, CT, H1-6, R1-7, T1-7 and TOM and may cause the AWS bucket to be incorrect.	
J0	Hol Quota Balance is negative	Review holiday quota and determine why it is negative and make appropriate adjustments so quota is no longer negative.	

MESSAGE CODE	MESSAGE TEXT	MESSAGE DESCRIPTION	NO LONGER USED
J1	Payroll area not supported in ZFLY	Check EE's assigned payroll area. Only EEs in payroll areas Z1, Z2 and Z3 are supported in the Leave Accrual calculations. Other payroll areas, such as Z4, should have TMS 0 – No Time Eval. If this is not the case, Time Eval will error for EE. This will have to be resolved by human resources.	
J2	Partial Pay pd prorate. failed ZPPP	For partial pay period proration. If the system check returns more than 13 days, this action will fail. This will have to be resolved by human resources.	X
J3	Quota PSG not accounted for	In cases where a new Personnel Area and/or Personnel Subarea is created and no grouping has been assigned, this error will occur. This will have to be resolved by OA. Please submit HDT.	
J4	Q ESG for such PSG not supported	For groupings with only 75-hr EEs, if an EE is an 80-hr EE, this message is generated because the time eval rule will bypass this EE.	
J5	Q Lv Service Credit is negative!	Since quota rules use Leave Service Credit extensively, the rules have exception handling to deal with negative leave service credit. This should never happen, but the message is there in cases of erroneous corrections via IT2012.	
J6	Only ES P3, 4, 7, 8 valid in Q ESG 3	This message generates if an instructor in the D4 BU is assigned to the incorrect quota grouping. This would only happen during a hire or reassignment and will have to be resolved by OA. Please submit HDT.	
J7	Edu: EG/ESG not supported	This message is specifically for D4 instructors because of their unique quota rules. All of these EEs have ESG 06 and PSG 45, 46 or 47. Any other ESG in these PSG will cause this error message to be issued.	
J8	< 7.5 hrs Personal Lv used by 6/30	<b>For LCB Store EEs</b> – Permanent full-time EEs must use at least 7.50 hours of personal leave by June 30. If they have not used the leave, the system will automatically remove it from the balance. This is a warning message and does not cause time eval to stop processing for EE.	

MESSAGE CODE	MESSAGE TEXT	MESSAGE DESCRIPTION	NO LONGER USED
J9	TMS 1 Employee with no RT Hours	Message is generated at the end of the pay period when a Time Management Status 1 EE has no RT hours for the pay period to alert timekeepers that a time entry may be missing.	
JA	Check Comp Lv Code	Compensatory leave earned code (CLE1) was entered on CAT2, confirm OT hours are coded correctly (CLE1, CLE2, etc)	
JB	TOM is <= 2 hours and is not paid	TOM must have clock times greater than 2 hours. Entries for less than 2 hours will not generate a payment	
JC	Check Holiday Quota for Pay/Recoup	This message appears after an EE is separated. It is the Time Advisor's indication to make sure EE was paid out for holidays where payment was due or to reduce holiday quotas following the separation.	
JD	Check for negative hours	The "Previous Day Indicator" was likely entered incorrectly.	
JE	Walking Time during training	<b>(DOC H1 BU only)</b>	
JF	TOM is < 2 hours and is not paid K4/K5	<b>(PSP BU K4/K5 only)</b> EEs working 10 hours shifts are not eligible to receive the TOM payment. (Time Alert 2010-24)	
JG	Check CH19 60-Day Entitlement	This message generates after an EE has reached the maximum 60 calendar day entitlement for the COVID-19 qualifying entitlement. Users should review CH19 absences for accuracy.	
PA	Pay Area Change-Ck LSC & Quotas	EE switched pay areas effective the logical date. Review EE's anticipated and actual quotas and leave service credit for accuracy. If the LCY was lengthened or shortened, quota corrections may be required to sync the anticipated quota with actual quota. Leave service credits may also be necessary if EE switched pay areas on a nonpreferred date.	
PB	Out of Sync Annual Quota 10/11	Quotas require research. A positive or negative difference equal to or greater than .10 exists between EE's anticipated and actual annual quota. (Time Alert 2015-05)	
PC	Out of Sync Sick Quota 20/21	Quotas require research. A positive or negative difference equal to or greater than .10 exists between EE's anticipated and actual sick quota. (Time Alert 2015-05)	

MESSAGE CODE	MESSAGE TEXT	MESSAGE DESCRIPTION	NO LONGER USED
PD	Pay Area or FTE Status Chg- Check OT	<b>FTE Only</b> - Review automated OT calculation to ensure accuracy when there is a pay area change in the middle of the PPD for an 8/80 EE in FTE; or the FTE status is changing for an 8/80 EE in the middle of the PPD.	
PE	Limbo hours after 24 hour work day	<b>DOC Only-DISREGARD MESSAGE-</b> Limbo hours are payable based on the 80 hours in a PPD OT rule. If wages are incorrect, EE needs to be removed from FTE and hours coded manually.	
X1	Not eligible for Call Time	<b>FTE Only</b> - EE is paid correctly; however, the incorrect attendance record (CT, CTC) on CATS must be removed.	
X3	Invalid Prem Code for this Day	<b>DOT Only</b>	
X4	Comp Time Att. Entry Invalid	<b>FTE Only</b> - EE is paid correctly; however, the incorrect attendance type must be changed on CATS. (i.e., RTC needs to be changed to RT).	
X6	Improper att. Processed as WBR/WBC	<b>FTE Only</b> - EE is paid correctly; however, the incorrect attendance type must be changed on CATS. (i.e., WBR1 needs changed to WBR)	
X7	ART/ARTC entered on SDO - Treated as RT	<b>FTE Only - (DOT only)</b>	
X9	Diff w/ Invalid Premium - Hrs Ignored	<b>FTE Only</b>	
XA	EE ineligible for Paid Rest Period	<b>FTE Only</b> - EE is paid correctly; however, the incorrect attendance record on CATS must be removed.	
XB	Manual Comp Quota Correction Needed	<b>FTE Only</b> - Absence Code "HO" exists, and the EE worked within the scheduled shift. Manual quota corrections are required to reduce holiday quota and to increase comp quota.	
XC	Submit HDT for HC Diff Pay via IT2010	<b>FTE Only</b> - Method for calculating OT of current position differs from the method of calculating OT of the HC position. If the HC differential is not paid, an HDT must be submitted to pay the HC OT Differential via IT2010.	
XD	PDI - Chk Thresh/HC Proc by OA-Ops	<b>FTE Only</b> - HC OT Assignment during threshold for work prior to start of scheduled shift (PDI). The HC threshold counter may need to be manually adjusted and the HC diff will need to be paid via IT2010.	

MESSAGE CODE	MESSAGE TEXT	MESSAGE DESCRIPTION	NO LONGER USED
XE	WOC before/after LV – Pay rate diff	<b>FTE Only</b> - HC is entered before & after an absence and the absence record spans a pay increase. Review the absences and attendances to ensure compliance with applicable rules. The ppd absence may need to be broken and a manual entry of the premium +10 code may need to be entered on the paid absence record(s) effective prior to the pay increase to trigger the system to pay higher class at the lower HC diff pay rate.	
XF	Only eligible for .5 day HC in threshold	<b>P4/P5 &amp; R1/R2 BUs Only</b> EE worked more than a half day but less than a full day of HC during the threshold period. Review of HC entries during the threshold is required. Records should be changed to report only a half day, or a full day of HC worked during the threshold period. (Time Alert 2014-13)	
XG	EE Sep-Sync QT24 Nbr w/Deduction	Indicates the employee has separated and has a remaining parental leave entitlement. The entitlement must be reduced to match the usage to reflect a zero-amount remaining.	
XH	Check QT24-EE has <1 yr service	Indicates that the employee has less than one year of service and is NOT entitled to YPAR.	
XW	No weekly auto fill occurred. Check hours		
Y7	RT was entered on a Holiday	Indicates the employee worked on the holiday.	
ZM	Temp. Assignment on Sun/Hol/SDO	WOC has been worked on a Sunday, Holiday or Scheduled Day Off but not on any other day of the week. Review EE's record for accuracy.	
ZR	WOC: HC Threshold reached > 1	<b>LCB WOC</b> – Indicates a LCB exempt EE has reached WOC eligibility for the second (third, ...) time in the same quarter. In such cases the eligibility flag for paying HC must be set manually for the day when the second (third, ...) HC compensation starts. This eligibility flag is time transfer type ZWOL and must be set in Infotype 2012. The from and to effective date must be the same.	X
ZS	LCB: TWOC Paid on Holiday/Leave	<b>LCB WOC</b> – Verify accuracy based on employee's bargaining unit	

MESSAGE CODE	MESSAGE TEXT	MESSAGE DESCRIPTION	NO LONGER USED
ZT	WOC not worked before/after leave	EE was not in a WOC status the day before or after their leave. Review entries for accuracy and correct as appropriate.	
ZU	WOC assigned: < scheduled hours	EE was scheduled for less than a full day of WOC. Review entries for accuracy and correct as appropriate.	
ZV	No Entry in Diff Payment for WOC	There is no entry in the Different Payment or Positions fields in relation to WOC.	
ZW	Assignment of FLSA Code failed	<b>LCB WOC</b> – Indicates the assignment of WOC higher class FLSA has failed. The human resource office should review the WOC to ensure that it is compliant with LCB's rules, which state that the current position FLSA code should be either 1 or 3 and the higher class position FLSA code should be either 4 or 5	X
ZY	Possible HC Threshold Day	Review HC entries during the threshold period. Adjust HC counter on IT2012 as needed. (Time Alert 2010-03 (Revised))	
ZX	WOC worked before/after leave	EE was in a WOC status the day before or after their leave. Check the absence to ensure the HC premium has been added, if appropriate.	