Notice - Injury Leave Benefits Denied

This letter is sent to employees whose claim is denied.

Dear [EMPLOYEE]:

Your injury of [DATE] has been denied by the commonwealth’s workers’ compensation claims administrator, Inservco Insurance Services, Inc., as not compensable under the *Workers’ Compensation Act*. The Notice of Workers’ Compensation Denial you will receive from Inservco explains the denial and your right to appeal the workers’ compensation decision.

With the denial of your claim, you are not entitled to use injury leave. Your leave records will remain as recorded, and your absence may be reviewed for Sick, Parental, and Family Care (SPF) Absence approval.

If you have any questions concerning this claim, please contact me at [ADDRESS AND/OR TELEPHONE].

Sincerely,

WC Coordinator

cc: Supervisor

SPF Coordinator

Note: This work-related injury does not indicate and should not be interpreted to indicate that you are regarded by the commonwealth as having a disability as defined by the ADA.