Use template to check for furloughees for Civil or Non-Civil Service positions.

Email template to: ra-pancs@state.pa.us

Type: [ ] Civil Service Is position blocked? [ ] Yes

 [ ] Non-Civil Service

 [ ] Non-Civil Service Pay Scale Group 6 and above clearance

 [ ] Confidential

Agency Name:

Facility Name:

Bureau Name:

County:

Job Name:

Job Code:

Pay Scale Group:

Bargaining Unit:

**Time/Work Code:**

**[ ] Permanent Full-Time** **[ ] Permanent Part-Time**

**[ ] Temporary Full-Time** **[ ] Temporary Part-Time**

**[ ] per diem**

**Number of vacancies**

Comments:

For BSE only:

No furloughees \_\_\_\_\_\_\_\_\_\_

Furloughee, contact BSE for instruction \_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_

BUREAU OF STATE EMPLOYMENT

110 FINANCE BUILDING

HARRISBURG PA 17120

717-787-5703