***Please distribute this alert to any users within your agency who are responsible for absence and attendance entry in SAP.***

**Delimited Vacation Selection Absence Types**

* Information regarding Delimited Vacation Selection Absence Types
* [Attachment: Absence Definition Table (revised 7.8.2020)](https://www.hrm.oa.pa.gov/Alerts-and-Transactions/Documents/Time%20Alerts/Absence%20Definitions%20Table_rev%207.8.2020.pdf)

A configuration change moved to production on 6/28/2020 to prevent the use of Vacation Selection absence types from being requested in ESS/SSS, ZIPY, and SAP. Effective 6/29/2020, the following absence types have been deactivated and are no longer available for selection.

* VA – Vacation Selection Approval
* VR – Vacation Selection Rejection
* VS – Vacation Selection

**Questions?**

Field time advisors should direct any questions related to this alert to their central agency time advisor. Central agency time advisors may submit questions via an [**HR help desk ticket**](http://oaiss.state.pa.us/HR-Pay_Help_Desk/) in the time category or call the HR Service Center, Time Services team at 877.242.6007, Option 2.