***Please distribute this alert to any users within your agency who are responsible for mass pay increases and fiscal year end blackout periods.***

**July 2023 Mass Compensation Processing and Fiscal Year End Blackout Periods**

* Information regarding the schedule for the July 2023 mass compensation processing.
* **Revised Alert (07.13.2023):** This revision includes information regarding minimum wage increases.

**General Pay Increases**

Effective July 1, 2023, a General Pay Increase will process for eligible employees according to the following schedule:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Contract Name & Bargaining Units** | **GPI Percentage** | **Pay Scale** | **Processing Date** | **Pay Date** |
| PSTA (L1) | 1.75% | SP | 06/15/2023 | 07/21/2023 |

**Clothing Allowances**

Annual clothing allowance payments for Fiscal Year 2022-2023 will process for eligible employees according to the following schedule:

|  |  |  |  |
| --- | --- | --- | --- |
| **Payroll Area** | **Effective Date** | **Processing Dates** | **Pay Date** |
| Z1/Z2/T2 | 06/30/2023 | **All Pay Areas:** 06/30/2023 | 07/21/2023 |
| Z3/T3 | 06/30/2023 | 07/14/2023 |

**Monthly Enforcement Increments**

Monthly enforcement increments for July 2023 will process for eligible employees according to the following schedule:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Contact Name & Bargaining Units** | **Pay Scale** | **Effective Date(s)** | **Processing Date(s)** | **Pay Date(s)** |
| PSCOA (H1) | CO | Z1 – 7/9/23Z2 – 7/8/23Z3 – 7/1/23 | **Z1/Z2**7/1/2023 and 7/2/2023**Z3**6/24/2023 and 6/25/2023 | **Z1/Z2**8/4/23**Z3**7/28/23 |
| AFSCME-Corrections Supervisory (A2, J2, N2) | CS | 7/9/23 | 7/1/2023 and 7/2/2023 | 8/4/23 |
| FOP-Capitol Police (L4) | CP | 7/8/23 | 7/1/2023 and 7/2/2023 | 8/4/23 |
| PSRA | RG | 7/1/23 | 6/24/2023 and 6/25/2023 | 7/28/23 |
| PSTA (L1) | SP | 7/8/23 | 7/1/2023 and 7/2/2023 | 8/4/23 |

**Minimum Wage**

In accordance with Executive Order 2016-02 Amended, minimum wage for employees under the Governor’s jurisdiction will increase to a minimum $16.17 per hour effective July 1, 2023. Minimum wage increases will process for eligible employees according to the following schedule:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Job Code** | **Job Name** | **PSG** | **PSL** | **Processing Dates** | **Pay Date** |
| U2530 | Summer Youth Program Intern | XH98 | 00 | **All Pay Areas**07/23/2023  | **Z1/Z2/T2**08/04/2023**Z3/T3**08/11/2023 |
| U2540 | Secondary School Intern | XH28 | A |
| U2541 | Student Employee State School | XH01 | A |
| U2650 | Conservation Aide | XH11 | A |
| U2730 | Summer Food Service Program Field Monitor | XH09 | A |
| U4020 | Test Center Proctor | XH46 | A |
| U4060 | Oral Examiner General | XH47 | A |
| U6150 | Game Farm Worker | XH31 | A |

**Questions?**
If you have any questions regarding July 2023 Mass Compensation Processing and Fiscal Year End Blackout Periods, please submit an [**HR/PAY help desk Request**](https://copahrprod.servicenowservices.com/esc?id=sc_cat_item&sys_id=49dc343f1b0c0d10075ca932f54bcb65&sysparm_category=3d00682a1bbea410075ca932f54bcb3c) in the Services for HR Staff category within Service Now.