***Please distribute this alert to any users within your agency who are responsible for classification and compensation.***

**New XH Pay Scale Assignments**

* Information regarding new XH Pay Scale assignments.

Effective 10/01/2017, job classifications previously assigned to Pay Scale Groups XH99 and DS01 (U1027 – Chief Counsel, OGC) have been categorized into six new pay groups based on related roles, functions and organizations.

Only job classifications for Governor’s Office Staff will remain assigned to Pay Scale Group XH99.

The new pay scale groups and assignments are as follows:

|  |  |
| --- | --- |
| **Pay Scale Group(s)** | **Job Classification Assignments** |
| XH33 | Lieutenant Governor’s Office Staff Members |
| XH44 | Independent Agency Staff Members |
| XH55 | Non-Cabinet Agency Heads |
| XH66 | Executive Offices Ad Hoc Managers |
| XH77 | Agency Ad Hoc Managers |
| XH88 | Agency Chief Counsels/OGC Deputy General Counsels |

All affected employees have been reassigned to the new pay scale groups via Action Type WA (Pay Scale Type/Group Change), effective 10/01/2017.

Please keep in mind this is only a coding change. There are no pay changes associated with the movements.

Please refer to the supplemental attachment for a full list of affected jobs and their new pay scale group assignment.

**Questions?**
If you have any questions regarding New XH Pay Scale Assignments, please submit an [**HR help desk ticket**](http://oaiss.state.pa.us/HR-Pay_Help_Desk/) in the personnel administration category. You may also call the HR Service Center, Agency Services & Operations Division at 877.242.6007.